

APPROVED FOR HIRE SIGNATURE FORM

In keeping with the University's hiring policy for Student Assistants, approval can only come from the appropriate Vice President. Douglas R Freer, had delegated authority to the Student Affairs Cabinet and Office of the Vice President's staff to approve requests to hire Student Assistants within their area(s) of responsibilities. Below is a list of those authorized to approve the hiring of student Assistants in all categories: These **Original** signatures must be received **prior** to the posting of the job. Please be aware that students will not be able to process their "Job offer forms" without your departmental **position number** and the appropriate signature on file. Career Center, Attention: **Angie Mancilla (Bldg 97-Rm 100 x 2344)**.

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DEPARTMENT & CONTACT NAME : _____

DATE POSTED: _____

DATE CLOSED: _____

NUMBER POSITION NEEDED: _____

HOURS & HOURLY RATE: _____ / _____
*(MAXIMUM HRS 20 WKLY PER STUDENT)

BRONCOCONNECTION#: _____

POSITION NO: _____