



Greek Life Guidelines

Introduction

California State Polytechnic University, Pomona (CPP) recognizes that fraternities and sororities of the National Interfraternity Conference (NIC), the National Panhellenic Conference (NPC), the National Pan-Hellenic Conference (NPHC), the National Association of Latino Fraternal Organizations (NALFO), National Asian Pacific Islander American Panhellenic Association (NAPA), Asian Greek Council (AGC), and other Greek Organizations which meet the CPP criteria for registration, make significant contributions to the quality of student life. Their relationship with the University is based on trust, collaboration, cooperation and the mutual benefits that both the University and the Greek community enjoy.

Greek organizations enhance participation in the cultural, academic, social and spiritual life of CPP. The individual and group performance of members of Greek organizations should always uphold those values stated in the chapters' constitutions and/or by-laws. By virtue of the University's approval of each organization's stated principles and ideals, the University expects that the goals of Greek organizations will be compatible with the goals and mission of the CPP community. Therefore, the University will hold each organization to the standards set forth by their national organizations in areas including but not limited to academics, programming, risk management, member education and service. For those chapters that are not National recognized CPP will serve the role as their National office.

The University relinquishes any responsibility for events and activities/circumstances and/or ramifications whereby students are involved in activities via affiliation with other fraternal organizations not registered with the University.

As stated in the University goals, the ultimate objective of the University experience, both in and outside of the classroom, is to educate and develop mature, responsible members of the community. CPP recognizes that each chapter's values and founding principles are congruent with these goals. Because of the importance to their own members, Greek organizations have certain rights and responsibilities within this community. Each chapter seeking recognition on campus should submit on a yearly basis the Chapter Standard of Excellence.

Chapter Standards of Excellence

- Due to the Coordinator of Greek Life by the end of Winter quarter every year
- Remain in good standing with their sponsoring Inter/national Organization and the University
- Actively participate and be in good standing with their respected sub-Council and Greek Council
- Meet and maintain the minimum standards necessary for Greek organization registration at the University:
 - a. Insurance (once submitted do not need to resubmit unless information changes)
 - i. Certificate of insurance shall name CPP as additional insured, and including host liquor liability
 - ii. Insurance shall read **"The State of California, the Trustees of the California State University, the University and the employees, officers, and agents of each of them are included as additional insured."**
 - b. Copy of new member process (once submitted do not need to resubmit unless information changes)
 - c. Roster of Members (names & Bronco ID#'s)

- d. Roster of Executive Board Members (names, position, email and phone number)
 - e. Risk management signed form
 - f. Hazing policy form
 - g. Require that all new members have completed 9 academic units and earned a minimum 2.3 cumulative GPA each quarter
 - h. Chapter maintains a quarterly GPA of 2.50 GPA (submit GPA for chapter Spring, Fall, & Winter)
 - i. Chapter major programs
 - j. Chapter major community service efforts
 - k. Chapter awards & accomplishments for the past school year
 - l. List of Chapter members accomplishments and other extra-curricular activities (optional)
- Failure to meet the standards set forth in the Chapter Standards of Excellence will result in lost of University recognition.

Expansion Philosophy

The process to register additional Greek organizations at CPP will always be initiated and conducted by the Office of Student Life and Cultural Centers. The Coordinator of Greek Life along with the Senior Coordinator of the Office of Student Life and Cultural Centers will make the determination of readiness for expansion will be based on size and viability of the current Greek community, the availability of campus resources and personnel to support additional chapters, and the interest of unaffiliated students at CPP.

Expansion

When the Office of Student Life and Cultural Centers determines that the campus is open for and able to support Greek organization expansion, the process outlined below will be followed:

- Appropriate organizations with official packets of interest on file with the Coordinator of Greek Life will be notified that CPP is open for expansion.
- Sub-Council delegate will vote on which organization may be selected to participate in a presentation process on campus.
- Following the presentation process, the Greek Council, the Expansion Committee and the NPC, NIC, NPHC, NALFO, NAPA, AGC chapters when appropriate, will submit their recommendations and/or endorsements to the Coordinator of Greek Life.
- The Coordinator of Greek Life will then submit all recommendations to the Director of the Office of Student Life and Cultural Centers.
- An invitation for registration may be granted at the discretion of the Director of the Office of Student Life and Cultural Centers.

Any Greek Organizations wishing to affiliate to the CPP campus should submit an interest to expansion packet to the Greek Life Office.

- Interest to expand packet:
 - a. A written request expressing the desire to establish a chapter at Cal Poly Pomona from the Regional Director or a staff member from headquarters, documenting support of the national Greek organization.
 - b. Alumnae/i information:
 - i. Total number of alumnae within a sixty mile radius of Cal Poly Pomona and on a national/regional basis
 - ii. List of alumnae/i who have indicated interest in working with the proposed chapter in an advisory capacity
 - iii. Nearest alumnae/i chapter

- c. A copy of the constitution of National Greek organization,
- d. A copy of the following policies and educational programs:
 - i. Anti-Hazing Policy and enforcement guidelines,
 - ii. Proof of insurance
 - iii. Alcohol and Substance Abuse Policy and educational program,
 - iv. Scholarship Policies and academic program,
 - v. Member Education Policy and educational program,
 - vi. Recruitment Policy,
 - vii. Leadership development and officer training programs, and
 - viii. Other applicable educational programs.
- e. A copy of the national/regional quarterly magazine (if applicable),
- f. A report describing the plan for housing, and related housing policy and procedure (if applicable),
- g. Colonization procedure, timeline and standards for chartering a chapter,
- h. Proof of NIC/NPC/NPHC/NALFO/NAPA/AGC membership(if applicable),,
- i. Data about the organization, to include:
 - i. Total number of chapters nationwide and distribution area,
 - ii. Total number of chapters in the Los Angeles area and California,
 - iii. Total number of colonies during the last five years and where they were located,
 - iv. Total number of initiated members,
 - v. Number of chapters lost in the past three years (where and when),
 - vi. Average size of chapters, and
 - vii. Percentage of new members initiated nationwide
- j. Information regarding support from the national/regional office:
 - i. Number of traveling consultants and description of the organization's consultant program, (if the organization has no consultants, please include regional leadership information)
 - ii. Nearest region/province or other support person (paid or volunteer),
 - iii. Description of national staff assistance to colonies and established chapters, and
 - iv. Descriptions of conventions, leadership training and scholarships available.
- k. A summary of the organizational structure of the fraternity/sorority both at the national and chapter levels.
- l. Purpose and goals of organization.
- m. What your organization will bring to California State Polytechnic University, Pomona's Greek Community?
- n. Discuss currently what the interested organization has done to get to know and support the Greek Community at CPP.
- o. Interest from at least six California State University, Pomona students (include name, Bronco ID#, contact information)
- p. List 3 reference that can speak on behalf of your organizations accomplishments.
- q. Meet all Chapter Standards of Excellence

Recognized Chapter Rights

- Greek Organizations may choose their own members
- Receive all benefits afforded to registered student organizations
- Participate as a unit in campus group activities
- Request funding through ASI

- Receive assistance from a Greek Coordinator who will assist them with chapter development and serve as a liaison among constituencies
- Participate in self-governing activities through Greek Council
- Provide the opportunity for the participation in educational experiences

Recognized Chapter Responsibilities

- Greek Organizations must adhere to local, state and federal laws, University regulations and regulations of their sponsoring Inter/national Organization
- Maintain the minimum requirements as stated in the Chapter Standards of Excellence
- Maintain an active membership roster
- Actively participate in programs sponsored by Greek Council
- Foster an atmosphere within the chapter that is supportive of high academic standards and maintain a chapter GPA equal to or above the respective All Men's or All Women's GPA each term
- Require that all officers of the organization are matriculated students of the University and remain in good standing with the University
- Contribute positively to the CPP Greek community through programming, interfraternal relationships, service and philanthropic endeavors and educational opportunities for members
- Comply with the Office of Student Life and Cultural Center's Club and Organization registration process
- Have a CPP faculty or staff member serve as an on-campus advisor. (Primary advisor cannot work in the Office of Student Life and Cultural Centers.)
- Have an off-campus advisor appointed by the Inter/National or Regional organization
- Maintain positive community relations
- Implement an internal judicial system
- Submit all requested information in a timely manner, including but not limited to the year and quarter end reports and the Chapter Standards of Excellence packet
- Obtain and maintain a proper tax-identification number under the Internal Revenue Code as a not-for-profit, social fraternity or sorority. Organizations that have this IRS designation are legally entitled to single sex membership based on Section 86.14 of the regulations announced under Title IX of the U.S. Education Act Amendments of 1972

Governance Structure

Each individual sub-Council shall officially represent and govern their chapter members and chapters. If the decision is appealed the case will be given to the Greek Council Judicial Board to officially represent and govern all fraternities and sororities. The Greek Council shall be composed of one voting representative from each registered fraternity and sorority, as well as the executive officers.

The Greek Judicial Board shall adjudicate any cases as assigned from the Office of Judicial Affairs. The composition and function of the Greek Judicial Board shall be found in the Greek Council Constitution, Bylaws and/or Codes.

Changes in University Registration Status

University registration of Greek organizations is granted at the discretion of the Office of Student Life and Cultural Centers along with the Dean of Students.

Any alleged violations of University or Greek Council policies shall be adjudicated by the process outlined in the Student Conduct Code and/or Greek Judicial Code. Sanctions for

organizational misconduct may include revocation or denial of registration as well as other appropriate sanctions, pursuant to Section V of the Student Conduct Code.