



## University Police

CAL POLY POMONA

*Emergencies: Dial 9-1-1 (24 hours/7 days)  
Non-Emergency/Business: (909) 869-3070  
TDD (909) 869-3113*

### Annual Security Report 2008

The annual security report is released by October 1 of each year. The report is in compliance with state and federal crime awareness and campus security legislation, including The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and California Education Code section 67380.

Cal Poly Pomona's annual security report includes [statistics for the previous three years](#) concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Cal Poly Pomona and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as the policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

The Annual Security Report 2008 may be reviewed here on line; for your convenience, you may click on the links to jump to the section. Crime and Disciplinary Referral statistics are at the end of the report; scroll down or jump to the last section.

The entire report may be printed from this web page or you may [download a printable copy \(PDF\)](#). For more information regarding campus safety or to request a print copy of the report, contact University Police at (909) 869-4139 or email [police@csupomona.edu](mailto:police@csupomona.edu)

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#### Introduction - Message from the Chief

Public safety is a shared responsibility. The professionals that staff the University Police Department are supported by an active, caring campus community – equally involved in keeping the campus safe. Over the past few years some of our "best" preventions, arrests and prosecutions have been largely due to the tips and cooperation we receive from our faculty, staff, students and visitors. We are proud to earn your trust each day, and take our motto – "Serving You" – very seriously.

If there is anything we can do to make this a safer place for learning and living, please don't hesitate to contact us. You may also wish to visit our website at <http://dsa.csupomona.edu/police> to learn more about campus safety, department services and resources.

Have a safe and productive year. Please feel free to contact me or our staff if we can ever be of assistance.

Michael Guerin  
Chief of Police

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### **Campus Safety**

California State Polytechnic University, Pomona is one of 23 public universities in the California State University System. Located in the southeast region of Los Angeles County, Cal Poly Pomona is an urban campus in a unique rural setting. The second largest campus in area in the CSU system, the campus encompasses over 1,400 acres and has a diverse population of over 22,000 students, staff and faculty.

Campus safety is a university priority. A professionally trained University police force, campus departments, professional staff, and campus community members actively participate in shared responsibilities and commitment to ensure that the safety and property of students, staff and faculty are protected.

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### **Annual Security Report**

The University Police Department is responsible for the preparation of the annual security report, including the compilation of all required crime statistics. The report is prepared in cooperation with University Housing Services, Foundation Housing Services at the Village, Judicial Affairs, Athletics, and local police agencies.

Crime statistics for public property adjacent to the University are maintained by the City of Pomona Police Department and Los Angeles County Sheriff's Department, Walnut Station. The City of Pomona Police Department data is reported by district rather than address ranges, which does not allow for the reporting of public property adjacent to the campus only. Therefore, these categories are reported as Not Available. Pomona reporting district data and Walnut statistics are available upon request.

The University does not officially recognize any off campus fraternity or sorority houses; therefore crime statistics for addresses of known privately-owned fraternity houses are not included in the report. These statistics may be obtained by contacting the City of Pomona Police Department. Recognition of student organizations does not extend beyond the University, therefore incidents related to off-campus activities of student organizations are not reported. Statistics regarding campus disciplinary actions are submitted by University Housing Services, Foundation Housing Services at the Village, Judicial Affairs, and the Athletics department. Voluntary confidential and/or anonymous reports may also be submitted via a Crime Data Collection form. These forms are available at the University Police Department, Counseling and Psychological Services, Judicial Affairs, the Stop Violence Office, University Housing Services, Foundation Housing Services at the Village, and the Office of the Vice President for Student Affairs.

By October 1 of each year, all enrolled students and employees receive an email regarding the content and availability of the annual security report. The email provides information regarding how to access the report via the Internet and how to request a printed copy of the report. To request a printed copy of this report, call (909) 869-4139 or email [police@csupomona.edu](mailto:police@csupomona.edu)

Prospective students and employees receive information regarding the availability and access to the report from Admissions and Human Resources, respectively.

In addition to the annual security report, the University Police Department informs the campus community about crime in a number of ways:

- 1) When circumstances warrant, crime alert flyers are distributed throughout the campus and posted on the department web site in a timely manner. After all facts are obtained, crime warnings are released within 24 hours or as soon as reasonably possible.
  - 2) The Records Division maintains a daily log of all department activity. The log is available for viewing upon request.
  - 3) A media log is issued weekly. Summaries of campus crime incidents are published in the *Poly Post* student newspaper. The University Police Department works in partnership with the Public Affairs and the *Poly Post* to report timely information related to crime and campus safety issues.
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### **University Mission Statement**

Cal Poly Pomona's mission is to advance learning and knowledge by linking theory and practice in all disciplines, and to prepare students for lifelong learning, leadership and careers in a changing multicultural world.

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### **University Police**

#### *University Police and Partners - Working Together for a Safer Campus*

University Police is dedicated to providing professional police services to the campus and partnering with our community to support the academic mission of the university. University Police is responsible for law enforcement, security and emergency response. The department is operational 24 hours a day, 7 days a week, year-round. All campus telephones are connected to a 9-1-1 emergency system, which is located in the 24-hour Communications Center. Staffed by trained police dispatchers, the Communications Center provides telephone and two-way radio contact for emergency personnel, and also serves as an after-hours contact for students, faculty and staff. Fire and building alarms are monitored in this center.

Responding to over 18,000 calls for service annually, we are here to assist you. For more information about our department, programs, services and resources, visit our website at <http://dsa.csupomona.edu/police>

University Police is in Building 109 located at Cypress and Oak Ln. For Emergencies- from a landline, Dial

911. Emergency calls from a cell phone or Non-emergency/Business call (909) 869-3070.

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#### **University Police Mission and Vision**

Our mission is to provide a safe and secure environment for the University Community. We provide these services fairly, with integrity, respect and in a manner that meets or exceeds the standards of our profession.

We do so by providing:

- Continuously available 911 call reception, alarm monitoring and communications services;
- Field patrol and problem solving response;
- Investigative and preventive activities;
- Emergency management planning and coordination;
- Crime prevention, community services and campus outreach;
- Partnership activities in furtherance of the goals of the campus community and the communities that surround us.

The Cal Poly Pomona Police Department will continue to improve its procedures, policies and practices. The department will hire the best qualified personnel with a focus on selecting employees that understand the public safety needs of the campus community. Its equipment and facilities and training programs will meet or exceed the standards of practice in the field of public safety. On a daily basis the department will earn the trust and support of the community it serves through the passion, dedication and effective actions of its employees.

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#### **University Police Enforcement Authority**

State University police officers are vested with the same powers and responsibilities as other police officers within the State of California. Their authority is granted through legislative action defined in the California Education and Penal Codes. University police officers meet the California Peace Officer's Standards and Training Commission requirements, which are mandated for all California law enforcement officers, and have full arrest authority. Officers receive at least 24 weeks of formal basic training, 12 weeks of in-service training, and participate in ongoing training to meet POST compliance requirements as well as the needs of the University community. All University police officers are trained in the use of weapons and carry them on campus.

The University Police Department is responsible for reporting and investigating all crimes occurring on campus. Their jurisdiction covers all property owned and operated by the university, including adjacent public streets and property. University Police has mutual aid agreements and cooperates fully with local and state law enforcement agencies, including the City of Pomona Police Department, the Los Angeles County Sheriff and Fire Departments, and the California Highway Patrol. University Police is responsible for reporting and investigating all crimes occurring on campus with the exception of Homicide, Missing Juveniles and Officer Involved Shooting (per Kristin Smart Act). Should an incident occur, University Police will liaison with the outside agency to provide mutual assistance as requested, and ensure that department procedures are followed and that appropriate emphasis and concern is given to the case. Crimes committed in other jurisdictions are generally reported to the police agency where the offenses occurred, although University Police may assist in the investigation of such crimes if warranted.

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#### **Reporting Procedures**

Students, staff and faculty are strongly encouraged to report all crimes to the University Police Department. If you are the victim of a crime, witness a crime or suspicious activity, or observe a potential security problem or safety hazard, notify University Police immediately.

For police, fire, or medical emergencies, from a landline telephone dial 911. For non-emergency or business calls, dial ext. 3070 from campus phones or (909) 869-3070 from off-campus phones. A professional police dispatcher is on-duty at all times, 24 hours/7 days, to provide assistance.

#### **SPECIAL NOTE**

Cell Phone Users: Emergency 911 calls made from a cell phone are routed to the California Highway Patrol. Campus community members are encouraged to program the Police business line (909) 869-3070 into cell phones to reduce emergency response time and provide one-touch dialing in any emergency

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#### **Emergency Management and Services**

The university has a well-defined campus Emergency Management Plan with several hundred trained faculty and staff members. There are 22 Mini Emergency Operations Centers (E.O.C.) located throughout the campus with trained Building Marshals to assist in an emergency. Several teams and individuals have been recognized with the Governor's Safety Award for their contributions to the campus Emergency Plan. Training and emergency exercises are ongoing.

In an emergency, campus emergency services information may be accessed on-line:

<http://www.csupomona.edu/~publicaffairs/emergency/>

For more information, visit the University Police Emergency Services web page at <http://dsa.csupomona.edu/police/emergservices.asp>, or contact Debbi McFall, Emergency Services Coordinator at (909) 869-6981 or ext. 6981.

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#### **Safety Alert Notification System - Bronco Connect**

##### **Safety Alert System: Bronco Connect**

The Safety Alert System, called Bronco Connect, is an emergency messaging system that can simultaneously send alerts to phones, e-mail addresses, text/SMS, and TTY/TDD devices. Bronco Connect provides the capability to simultaneously send messages to multiple contact points per student, faculty or staff very quickly. The system will be used only for emergency communication purposes. For more information, go to <http://www.csupomona.edu/~publicaffairs/emergency/alert.shtml> Campus community members are encouraged to update their personal information in BroncoDirect so that these messages will reach them wherever they are when an emergency occurs. This information is

confidential and used for emergency communication only. To update your contact information, go to Bronco Direct at <https://broncodirect.csupomona.edu>. The campus conducts quarterly tests of Bronco Connect to ensure the system is functions properly and delivers messages in a timely manner. Campus community members will be notified in advance of testing. Please notify family members to avoid undue concern when test messages are sent.

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#### Other Campus Security Officials for Reporting

Although University Police strives to maintain a safe and sensitive environment for crime victims/survivors, many campus personnel are available to assist persons who may not wish to contact the police.

Crimes may be reported to administrators and/or student services personnel. Such personnel include Deans, Directors, Judicial Affairs, Housing administrators (including Resident Coordinators and Advisors), athletic team coaches, and faculty and/or student advisors.

These employees are required to report crimes listed under the Clery Act to the University Police Department, though are not required to report the identity of the victim.

While reporting is strongly encouraged, professional and pastoral counselors are not required to report under the law. University Police works closely with Counseling and Psychological Services (CAPS) staff to ensure that clients are informed of procedures to report crimes by filing a police report or on a confidential basis. Every attempt is made to encourage reporting where the information is otherwise privileged.

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#### Procedures for Voluntary Confidential Reporting

If a crime victim/survivor does not wish to file a police report, University Police encourages voluntary, anonymous and confidential reports of crimes listed under the Clery Act. Every attempt to substantiate facts will be made. Voluntary and confidential reports of crimes including sexual assault may be made by completing a Crime Data Collection Form. A victim/survivor or a person who has first hand knowledge of a crime may complete the form. Forms are available in University Police, Counseling and Psychological Services, Student Health Services, University Housing Services, the Village, and The Center for Violence Prevention and Women's Resources.

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#### The Center for Violence Prevention and Women's Resources (formerly the Stop Violence Office)

Formerly the Stop Violence Office (SVO), [The Center for Violence Prevention and Women's Resources](#) is located in Bldg 95.

A primary objective of the Center is to reduce the incidence and trauma of sexual assault, domestic/dating violence, and stalking through education, training, survivor advocacy, and support services. The office also offers a wide range of programs and resources for both women and men aimed at violence prevention.

Trained staff are available to assist you if you have been sexually assaulted, stalked, or are experiencing domestic violence, and need help --if you need to talk, report the abuse, or just need someplace safe to go while on campus.

The office offers a supportive, confidential, and nonjudgmental atmosphere and trained advocacy and referral services. Although survivors are encouraged to file a police report, staff are able to fulfill reporting obligations while ensuring anonymity and confidentiality.

Violence prevention staff and programs are partially funded through the Department of Justice Violence Against Women Programs.

For more information and resources, or to learn how you can get involved in this important work, stop by the office or contact Diane Sands at (909) 869-3102 or Erika Zepeda at (909) 869-3790.

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#### Crime Warnings-Timely Notification

When circumstances warrant, Crime Alert Notices are distributed to warn the university community of a crime or incident that poses a possible threat to campus safety. When the nature of the crime warrants public notification, crime bulletins are distributed throughout the campus. Crime warnings may also be distributed to the CSU Chancellor's Office and/or neighboring campuses and law enforcement agencies as appropriate. Crime warnings may also be utilized to notify the community regarding crime trends to encourage the use of additional security precautions.

After all facts are obtained, crime warnings are released within 24 hours or as soon as reasonably possible.

University Police works in partnership with Public Affairs to provide timely notification of incidents impacting campus safety.

#### Here are some additional sources of information in the case of a campus emergency:

- The Office of Public Affairs Emergency web page at <http://www.csupomona.edu/~publicaffairs/emergency/>
- **PolyCenter:** The Office of Public Affairs aims to notify the campus community as soon as possible on this Web site during emergencies.
- **(866) 869-POLY:** Call this hotline for a recorded message.
- **E-mail:** Check your csupomona.edu account for an announcement.
- **Campus electronic marquees**
- **University voicemail:** If the Internet is down and you have a campus extension, try checking for a voicemail message.
- **Office of Public Affairs:** (909) 869-3342

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#### Anonymous Crime Tip Line

To report anonymous crime information, campus community members may leave a voicemail at (909) 869-3399. This number provides voicemail features only and does not display/record location or caller id information. When leaving your message, please provide as much information and be as specific as possible. Messages are checked daily and referred to police investigators for follow-up.

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#### Convicted Sex Offender Registration Laws

Effective October 28, 2002, Penal Code 290.1 requires sexual offenders to register with the University Police. Convicted sexual offenders are required to register under Section 290 if they are residing on the university campus; enrolled as a student of the university; employed by the university, either full-time or part-time (includes paid employees or volunteers); or working or carrying on a vocation at the university (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers). Persons listed above must register with the University Police within five working days of commencing enrollment or employment with the University. Registrants are also required to notify the University Police within five working days of ceasing to be enrolled, employed, or ceasing to carry on a vocation at the university.

AB 1313 amended 290.01 (d)(1) which allows sex offender registration information to be released to members of the campus community by campus police per established guidelines.

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice Online Megan's Law Web Site at <http://caag.state.ca.us/megan/>. Members of the campus community may obtain sex offender information under California Megan's Law (Penal Code, 290 and 290.4) at the Los Angeles Sheriff's Department (LASD)-Walnut Station. The station is located at 21695 Valley Blvd Walnut, CA 91789. For hours of availability and information contact (909) 595-2264.

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#### University Policies

Cal Poly Pomona has established university-wide policies, laws and procedures that are designed to safeguard the campus community. Some of these policies are summarized in this report. [University Policies](#) are also available on-line at <http://www.csupomona.edu/~policies>

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#### Violence Policy

Cal Poly Pomona is committed to creating and maintaining a working, learning, and social environment which is free from violence. The University has zero tolerance for threats or acts of violence against members of the campus community. Such conduct is subject to disciplinary action up to and including dismissal from employment, expulsion from the University, or civil and/or criminal prosecution, as appropriate. The University prohibits and will take decisive action to eliminate:

- verbal harassment
- any act which is physically assaultive
- any threat to harm or endanger the safety of others
- behaviors or action interpreted by a reasonable person as carrying the potential for violence and/or acts of aggression
- any threat to destroy or the actual destruction of property
- possession of a weapon (Penal Code 626.9 prohibits bringing a firearm, knife or dangerous weapon onto the campus of a public school including the California State University)

It is the responsibility of every administrator, faculty member, staff member and student to take any threats of violence seriously. All threats must be reported to the appropriate authority. Failure to report any threat is subject to disciplinary action. Manager/supervisors can also be held responsible for civil and personal liability. When confronted by an imminent or actual incident of violence, call 9-1-1 immediately. When presented with a threat of possible violence, the following action is recommended:

- Threats by a **student** should be reported immediately to University Police (ext. 3070) and the Judicial Affairs office (ext. 3257).
- Threats by a **staff or student employee** should be reported immediately to University Police and the reporting employee's supervisor, who will contact Human Resource for assistance.
- Threats by a **faculty member** should be reported immediately to University Police and the appropriate Dean's Office for consultation with the Vice President of Academic Affairs or his/her designee.
- Threats from **others** not affiliated as a student or employee should be reported immediately to University Police.

University Violence Prevention Program administrators and/or staff assigned to conduct investigation shall maintain confidentiality to the fullest extent possible, depending on the circumstances and the actions to be taken for resolution. However, in most cases, complainants will need to be identified in order for appropriate action to be taken.

No person who files a complaint, testifies, assists or participates in any manner in an investigation, proceeding or hearing, shall be intimidated, threatened, coerced or discriminated against by any other person within the University community.

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#### Weapons Law

The use or possession of firearms or other weapons by students, employees or visitors while on campus is prohibited by law. Duly sworn police officers are exempt from this law.

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#### Alcohol and Other Drugs Policy

University students, faculty, staff, and administrators are subject to local, State and Federal laws

regarding the unlawful possession, distribution, or use of alcohol or illegal drugs. University Police officers enforce all laws regulating the use of alcoholic beverages and underage drinking. The University does allow limited use of alcoholic beverages on campus in compliance with all laws and the University Alcohol Policy and procedures, including prior university approval.

The unlawful manufacture, distribution, dispensing, possession of/or use of illegal drugs on the University campus or at any University-sponsored event off campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner in which the performance of assigned tasks may be impaired.

All University Housing Services (UHS) and Foundation Housing Services, Inc. (Village), hereafter Housing residents, must comply with established alcohol and other drug policies specific to the residence community.

University Police strictly enforces State and Federal laws, as well as the University's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to University discipline, criminal prosecution and/or removal from University housing. Students found in violation of University alcohol and drug policies may be subject to academic probation, suspension, or expulsion.

Employees in violation of the university alcohol and drug policies may be subject to corrective action or dismissal or may be required to participate fully in an approved counseling or rehabilitation program. Applicable legal sanctions under local, State and Federal law for the unlawful possession or distribution of illicit drugs and alcohol range from probation, diversion, imprisonment in the county jail for less than one year, to imprisonment in State Prison.

A police officer can take the license from any driver suspected of driving under the influence of alcohol and drugs, who refuses to take a blood alcohol test.

Counseling and Psychological Services, Student Health Services, and the Wellness Center provide annual and ongoing counseling, education and/or programming that 1) reinforces healthy lifestyles, 2) provides support services for students who are experiencing problems with substances, and 3) educates students about the impact of both alcohol and other drug abuse. A biennial and ongoing review process is conducted to document and assess campus activities and the effectiveness of prevention programs. Needs assessments are implemented to assess outcomes and modify programs as appropriate to meet program goals.

Excessive use/abuse of alcohol and other drugs is a serious health problem in itself, and can also contribute to a host of other physical and mental health concerns. These include the following: 1) physical harm, such as addiction, damage to the brain and other organs, overdose, coma and even death; 2) accidents and car crashes due to affects on vision, judgment, coordination and other physical skills; 3) social and psychological problems that may interfere with school, job performance, and/or relationships; and 4) unlawful conduct and/or activity, such as committing crimes, exhibiting violent behavior, and receiving sanctions for inappropriate and/or unlawful conduct. For more information on health risks associated with alcohol and other drugs, contact the Wellness Center at (909) 869-5272.

The University Alcohol and Other Drugs Policy is currently in the approvals process. The interim policy may be accessed on-line at [http://www.csupomona.edu/~policies/Administrative/interim\\_alcohol\\_policy\\_alcohol\\_and\\_other\\_drugs.html](http://www.csupomona.edu/~policies/Administrative/interim_alcohol_policy_alcohol_and_other_drugs.html)

### **Sexual Assault Policy, Bill of Rights, Resources & Crisis Support, Student Discipline and Sanctions**

Sexual assault is not tolerated by Cal Poly Pomona. The university will promptly investigate all allegations of sexual assault and take appropriate action where required.

#### **What To Do If You Are Sexually Assaulted**

It is extremely important for you to seek help immediately by doing the following:

- Get to a safe place and call police or 9-1-1. If desired, they may take you to the hospital for a voluntary medical exam and make a report, and advise you of resources and options.
- To help preserve evidence, do not douche, bathe, change clothing or remove anything from the location of the assault.
- Call or ask someone to call an advocate from Project SISTER at (909) 626-HELP. Project Sister can assist you in notifying the appropriate agencies and provide accompaniment, advocacy and support.

#### **Sexual Assault Crisis Support**

Sexual assaults may be reported to any of the following offices to receive support, advocacy, and resources.

<b>Department</b>	<b>Contact Number</b>	<b>Location</b>
<a href="#">University Police</a>	<b>Emergency Dial 911</b> (909) 869-3070	Bldg. 109
<a href="#">The Center for Violence Prevention and Women's Resources</a> (formerly Stop Violence Office)	(909) 869-3102	Bldg. 95
<a href="#">Student Health Services</a>	(909) 869-4000	Bldg. 46
<a href="#">Counseling and Psychological Services (CAPS)</a>	(909) 869-3220	Bldg. 66-116
<a href="#">University Housing Services</a>	(909) 869-3768	Bldg. 59-La Cienega
<a href="#">Foundation Housing - Village</a>	(909) 869-4242	Bldg. 200

Judicial Affairs Office

(909) 869-3462

Bldg. 26-110

### Community Resources

Project SISTER provides 24-hour/7-day confidential counseling, referrals, court or hospital accompaniment, and other services as needed. Call (909) 626-HELP.

### Sexual Assault Victim's Bill of Rights

Under federal law, sexual assault survivors are afforded certain basic rights. The University will notify survivors of sexual assault of their option to report their assault to the proper law enforcement authority and of the following rights:

- The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding.
- Both parties shall be informed of the outcome of any disciplinary proceeding and any sanction that is imposed against the accused.
- Survivors shall be informed of their options to notify law enforcement.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations if the changes are reasonably available.

### Sexual Assault - Student Disciplinary Action

To initiate disciplinary action against a student for sexual assault, the report must be made to the Director of Judicial Affairs at (909) 869-3358. If the survivor so requests, a same gender investigator will be provided whenever possible. The University's disciplinary process is governed by Executive Order 628. Students charged with sexual assault are entitled to a disciplinary hearing based on the principle of due process.

### Sexual Assault - Sanctions

Rape and sexual assault are criminal violations of California sexual assault laws and violations of the University code of conduct. Anyone charged with a sexual assault violation which is campus-related may be subject to a) a criminal charge filed against the individual, and/or b) an administrative proceeding initiated by the University. Criminal and administrative proceedings may occur concurrently. Students found guilty may be expelled, suspended, placed on probation, or given a lesser sanction in accordance with sections 41301-41304 of Title 5, California Code of Regulations.

### Hate Crime Policy, Reporting and Resources

Investigation of hate motivated crimes and incidents is a priority of the University and University Police. Our response is necessary to assure the community that discrimination and violence will not be tolerated, and perpetrators of such crimes will be prosecuted to the full extent of the law. This policy provides: (a) guidelines for identifying and investigating reportable crimes and incidents and (b) the resources to which victims can be referred for assistance.

### Criteria for Reporting Hate Motivated Crimes and Incidents

The key criterion in determining whether or not any crime or incident fits into the definition of a hate crime or incident is the motivation behind the incident. Reports of hate motivated incidents are taken because there is a potential for reoccurrence and/or escalation into a criminal act. The following criteria are to be used in determining whether or not an incident is motivated by bias based on race, ethnicity, gender/perceived gender, sexual orientation, religion or disability. The list is not all-inclusive.

- A. A criminal act may include any of the following: burning cross or religious symbol; explosives; bomb threats; assault; disorderly conduct; interrupting or disturbing religious, ethnic, cultural, political, or other meetings; unlawful use of the telephone.
- B. A non-criminal act or incident, while not criminal, is done with the apparent intention to harass, intimidate, threaten, retaliate, create conflict, because of any person's race, religion, ethnic background, etc.

### Reporting Hate Motivated Crimes and Incidents

The University Police Department is responsible for collecting and reporting hate motivated statistics. Hate motivated crimes and incidents may be reported to the following locations on campus:

Department	Contact Number	Location
University Police	<b>Emergency: Dial 911</b> (909) 869-3070	Bldg. 109
Vice President for Student Affairs	(909) 869-3420	Bldg. 98
Counseling and Psychological Services (CAPS)	(909) 869-3220	Bldg. 66 - 116
Judicial Affairs Office	(909) 869-3462	Bldg. 26 - 110

Personnel receiving a report of hate violence are urged to review the circumstances of the incident with the University Police Department to ensure that an appropriate report is completed, the perpetrator is held accountable, statistics are collected and disseminated, and the victim and/or communities are provided with assistance/referrals.

### Referrals for Hate Motivated Crimes and Incidents

Victim(s) of hate motivated crimes or incidents can receive additional assistance, counseling, referrals, and information from the following locations:

**On Campus:**

University Police	Emergency: Dial 9-1-1/(909) 869-3070
Vice President For Student Affairs	(909) 869-3420
Office of Student Life	(909) 869-2841
Counseling & Psychological Services (CAPS)	(909) 869-3220
The Center for Violence Prevention and Women's Resources	(909) 869-3102
Vice President for Academic Affairs	(909) 869-4382
University Housing Services	(909) 869-3307
The Pride Center	(909) 869-3064

**Off Campus Hate Crime Resources**

California Attorney General Line: (800)952-5225, TDD (800)952-5548,  
L.A. County Commission on Human Relations: (213)974-7611.

**How Do These Hate Crime Laws Help?**

Penal code violations punish persons who have violated the rights of others through the criminal court system. Civil remedies handled through the civil court system provide protection for victim(s) and provide damage money to those harmed by violence or threats. University sanctions can include: Probation, suspension, expulsion, termination from the University.

**Sexual Harassment Policy**

All students and employees have the right to learn and/or work in an environment free from discrimination, including freedom from sexual harassment. Allegations of sexual harassment are promptly investigated and appropriate action taken.

**Access and Security**

Most campus buildings are accessible to students, employees, guests and visitors during normal business hours, Monday through Friday, and for limited designated hours during special events. Some buildings are open on a 24-hour basis. Most campus buildings have security access control and alarm systems. University Police staff monitor and respond to campus alarms 24 hours a day, 7 days a week. Identification and sign-in registration are generally not required. Students requiring after-hours access may obtain a Kellogg Voorhis (KV) pass with department approval. Students in facilities after hours are required to carry the KV pass and photo identification. Staff and faculty working after hours should also carry faculty/staff identification. Anyone working late and on weekends in alarmed facilities should notify University Police at (909) 869-3070.

Access to University Housing facilities is limited to residents, escorted guests and University staff. University Housing security is monitored by University Housing Services professional staff and student on-duty Residence Life personnel. Exterior areas are in the University Police patrol jurisdiction.

All special events scheduled for the campus must have prior authorization. Many campus events may require the presence of law enforcement officers. Contact the Office of Student Life and Cultural Centers for information on special event policies and procedures at (909) 869-3640.

**Programs & Services: Campus Safety, Community Policing & Crime Prevention, Facilities Maintenance, and Transportation**

**Campus Escort Program**

Parking and Transportation Services (PTS) provide safety escorts during hours of darkness. PTS Community Service Officers (CSOs) are available to walk or drive you to and/or from on-campus locations. Service may be limited and is offered based on staff availability.

Call 869-3070 or extension 3070 from any campus phone to request an escort. Police officers may provide after-hours escorts as available. While the use of the escort service is encouraged to enhance personal safety, escorts are not to be requested as a means of transportation. Abuse of this service can impact response times for legitimate purposes. Walking with a friend or in groups and staying in well-lit, frequently-traveled areas will also enhance your safety while on campus.

**Maintenance of Campus Facilities**

The University makes every effort to ensure that the campus facilities and grounds are designed and maintained to promote safety. Particular attention is paid to the design and maintenance of facilities, landscaping and exterior lighting. The Facilities Planning and Management department maintains the University buildings and grounds. Campus facilities are inspected on a regular basis and repairs impacting safety and security are made promptly. A major lighting improvement project has significantly improved campus lighting. Campus groundskeepers are mindful of security and safety concerns, keeping vegetation controlled around lighting facilities and along campus walkways on a regular schedule. Strategies of crime prevention through environmental design are considered in the design and construction of new facilities. For more information, contact Facilities Planning and Management at (909) 869-3030.

**Bronco Express Shuttle Service, Bronco Links and Ride Share**

The Cal Poly Pomona Bronco Express shuttle service operates five days a week providing transportation throughout the campus. Shuttle stops are indicated by campus signage along designated routes. Shuttle

stops, routes and frequency/times are posted throughout the campus and are available at Parking and Transportation Services located in Building 109, the campus Visitor's Center, and the Rideshare office. Shuttle information may also now be accessed on line, via text.

As part of the campus' commitment to the environment, a free shuttle service is available to and from the Pomona North Metrolink station. The Bronco Link shuttle will pick up faculty, staff and students from the Pomona North station in the morning and drop them off in the evening. With two stops on campus, in front of the CLA building and in front of Building 1, the shuttle offers convenient, free service. For more information, go to <http://brncoshuttle.com>

Help the environment, share a ride. Students, staff and faculty may take advantage of many benefits of the Ride Share program, including preferred parking and other incentives. For more information, contact the Rideshare Office at (909) 869-4781 or on-line at <http://dsa.csupomona.edu/parking/rideshare.asp>

#### **Vehicle Assists**

Locked your keys in your car? Need a battery jump? Call (909) 869-3070 or ext 3070 from any campus phone or blue phone. Parking and Transportation Services can assist you with minor vehicle problems or contact roadside assistance. Please note that vehicle unlocks can not be performed on vehicles with power locks.

#### **Operation Identification**

Operation Identification (or Operation ID) is free of charge and can effectively assist in reducing theft and increasing recovery of stolen property. University Police can conspicuously mark/engrave each item of personal property with a unique identifier, preferably your driver's license number. Marked property makes stolen items more difficult to sell, contributes to a higher rate of conviction for those apprehended, and increases the recovery rates. Community members should also inventory valuable items and keep the information in a safe place. To borrow engravers or request assistance, contact University Police at (909) 869-3070 or ext. 3070.

#### **Crime Prevention Programs**

Training workshops, presentations, and programs are provided for Residence Life professional staff, department staff and faculty, for students in classes, at New Student and Parent Orientations, and during Welcome Week for University Housing residents. These programs are designed to inform and educate our community regarding the University Police department, relevant laws and campus policies, crime and safety issues, targeted issues impacting specific communities, and crime prevention and safety measures and behaviors to minimize risk of victimization.

#### **Education and Awareness Presentations and Workshops**

University Police offers numerous programs to heighten awareness and enhance campus safety. The goal of these programs is to 1. Eliminate or minimize criminal opportunities and 2. Encourage students/employees to take responsibility for personal and community safety.

University police officers, professional staff, Stop Violence Office staff, and student/peer educators provide workshops, presentations and security surveys upon request. Programs are presented in University Housing, the Village, classrooms, and department staff meetings on an ongoing basis (at least bi-weekly).

Education and awareness program topics include: Violence against women (sexual assault, domestic violence, stalking), emergency preparedness, workplace violence, sexual harassment, office safety and security, theft prevention, personal safety, bomb threats, dealing with difficult people, hate crimes, self-defense classes, community oriented policing, law enforcement careers. As crime prevention is a community responsibility, we encourage active participation in prevention programs.

To schedule a workshop or presentation for your staff, club, or organization, contact University Police at (909) 869-3070, or click here for specific [workshop contact information](#).

#### **Residence Halls**

University Police conducts annual training for all Resident and Community Advisors and provides ongoing training and educational programs quarterly. As circumstances arise, programs are provided to address specific crime trends and/or safety issues that impact various constituencies on campus. A Residence Hall Safety brochure is updated annually and distributed to all residents.

University police officers collaborate with University Housing and Foundation Housing at the Village. University Police also conduct training and/or presentations upon request, and/or to address specific crime trends or incidents affecting residents.

#### **Security and Safety Surveys**

University Police staff are available to conduct comprehensive office and/or building security and safety surveys. Campus community members and departments are strongly encouraged to contact University Police staff if installing and/or implementing alarm and access systems. To request a consultation, contact 909-869-6981.

#### **Campus Media and Print Materials**

The *Poly Post* and the *PolyCentric* provide information to the campus community on safety, crime prevention, emergency preparedness, and related issues. The *Poly Post* publishes the "Crime Blotter", which provides weekly crime summaries to increase awareness of incidents and current crime trends. Printed materials such as brochures, posters, and bookmarks on crime prevention and health and safety issues are available at University Police, Student Health Services, the Wellness Center, and Counseling

and Psychological Services (CAPS). These materials are also distributed at campus events. Brochures and other resources may also be accessed on-line via the University Police web page at <http://dsa.csupomona.edu/police>

#### **Ride-A-Long Program**

Campus community members are invited to participate in the University Police Ride-Along program. The program provides an opportunity to meet University police officers, receive information on campus safety, and experience a unique view of the department and the campus.

#### **Self-Defense Classes**

The University Police [Stop Violence Office](#) sponsors free self-defense classes. Certified instructors teach effective self-defense techniques and provide information and resources. For more information, contact the Center for Violence Prevention and Women's Resources (formerly the Stop Violence Grant Office) at (909) 869-3102.

### **University Resources, Programs and Services**

#### **Counseling and Psychological Services (CAPS)**

Counseling and Psychological Services (CAPS) offers free, confidential counseling to Cal Poly Pomona students. Personal changes and pressures that often occur with the college experience can lead to stress, depression, anxiety, relationship problems or other feelings. CAPS is staffed by professional counselors and supervised graduate interns who can provide objective, non-judgmental support and guidance to students as they transition through these challenges. Student organizations that need our support in providing workshops, training, and in-services are encouraged to call us as well.

For first time appointments call CAPS to schedule a 30-minute intake evaluation appointment. CAPS is conveniently located in the Building 66 (Bronco Bookstore), Room 110, or call (909) 869-3220. CAPS information and resources are available on-line at <http://dsa.csupomona.edu/caps>

#### **Student Health Services**

Student Health Services (SHS) is a fully staffed ambulatory care facility providing pre-paid basic services to students with illnesses, injuries or other health related issues. SHS operates much like a family medical clinic with emphasis on preventive medical and health education programs to help students stay healthy and fully productive in school. SHS is located in Building 46 on University Drive adjacent to Parking Lot J.

All Cal Poly Pomona students pay a mandatory quarterly health fee at the time of registration, prepaying for unlimited visits with licensed medical doctors and nurse practitioners on an outpatient basis. Students may call and make an appointment or may be seen on the same day for more urgent care. X-rays, basic lab work, orthopedic services, confidential and anonymous HIV testing, minor surgery, family planning and birth control information are available at no additional charge. Cal Poly Pomona SHS is accredited by the Accreditation Association of Ambulatory Health Care, Inc. and meets the national standards for providing the highest quality of medical care available. For information and appointments: (909) 869-4000.

#### **First Aid/CPR Training**

American Red Cross First Aid/CPR certification is offered through Student Health Services. Three to four courses are offered per academic quarter. For information, contact (909) 869-2888.

#### **The Wellness Center**

The Wellness Center is a Student Health Services' satellite facility located in Bldg. 35-1341 in the Bronco Student Center. The educational branch of Student Health Services, the Wellness Center provides education, counseling and referrals on alcohol and other drugs, stress management, nutrition and fitness and other health related issues. Students who are interested in peer education opportunities can contact the office for more information.

#### **PolyCARES: Violence Prevention and Support for Those At Risk**

The purpose of Cal Poly Pomona's Community Assessment and Response for Employees & Students (PolyCARES) is to proactively identify, assess and offer a coordinated institutional response to community members (and non-members) who pose a risk to themselves, others and/or the campus community. For more information and resources on-line, go to <http://www.csupomona.edu/~polycares>

For Immediate Help or When to Seek Advice/Consultation, go to <http://www.csupomona.edu/~polycares/advice.shtml>

For Referral Information, including Confidential Options, go to <http://www.csupomona.edu/~polycares/referral.shtml>

#### **Campus-Wide Safety Committee**

This committee works to discuss, evaluate and recommend changes and improvements regarding campus safety issues.

#### **University-Wide Alcohol and Other Drugs Advisory Council (AODAC)**

The Alcohol and Other Drugs Advisory Council was established to proactively address issues related to the use/abuse of alcohol and other drugs and to implement the CSU Chancellor's Alcohol Committee Recommendations. The Council has broad faculty, staff, student and community representation. Council

sub-committees include: Policy/Enforcement, Education/Training, Assessment, and Resources. AODAC activities to date include: revision of the university alcohol and other drugs policy, Billy's Block Party event, education and prevention programs, intervention and referral for treatment, and assessments of attitudes and behavior toward alcohol and other drugs. To get involved, contact Mark Ulrich, AODAC Chair, at (909) 869-2670.

#### **Safe Zone**

Safe Zone is a program that promotes the development of a community of allies to ensure a positive and supportive climate for gay, lesbian, bisexual, and transgendered (GLBT) students. Faculty, staff and administrators attend a training program and identify themselves as "safe zones", communicating a message of understanding, non-judgment and awareness of GLBT persons' needs and concerns. The allies' identification as a "safe zone" is symbolic of the willingness and commitment to foster an atmosphere of acceptance and assistance. For more information contact the Pride Center at 909-869-3064 or visit their web site at <http://www.csupomona.edu/~pride>

#### **Consumer Disclosures and Graduation Rates**

Cal Poly Pomona is committed to providing students, their families and the campus community full disclosure of all [consumer information](#) as required by state and federal laws and regulations. The laws are intended to satisfy the rights of individuals' right to know information that may impact their academic environment, health and safety. Required policies are included in this report and/or may be reviewed on line at <http://www.csupomona.edu/visitors/consumer.asp> if you wish to request print copies, or have questions or concerns regarding graduation rates and consumer disclosures, please contact Enrollment Services at (909) 869-2572.

#### **Emergency Information 9-1-1 Fire - Police - Medical**

In the event of an emergency, please adhere to the following guidelines. Your safety is of primary importance.

##### **Serious Illness/Injury**

1. Telephone University Police at 9-1-1. Be ready to provide as much information as possible regarding the illness/injury.
2. Do NOT move seriously injured or ill persons unless they are in a dangerous location.
3. Administer first-aid or CPR when required and only if you are properly trained.
4. Stay with the victim until help arrives. Keep the victim as calm and comfortable as possible

##### **Fire/Explosion**

1. Telephone University Police at 9-1-1. Give your name, location and type of fire or explosion.
2. Sound any available fire alarms.
3. Calmly evacuate the building using the stairwell (not elevator) and take personal belongings with you. Check in with your Building Marshal at the designated evacuation area.
4. If you are disabled (in a wheelchair), go to the nearest stairwell and ask someone to notify emergency personnel of your location for evacuation.

##### **Earthquake**

1. Remain calm. Move away from windows and get under a desk or table until the shaking stops. Stay away from objects that can fall on you.
2. If you are outside, stay in the open and move away from buildings and/or power lines. If you are in a vehicle, stop as far from the flow of traffic as possible but not under a bridge, tree, sign or street light.
3. Building evacuation is NOT immediate. If necessary, evacuation will be conducted by emergency personnel at the direction of Police and Parking Services. If directed to evacuate, use nearest exit and move to designated evacuation area. Do not use elevators.

##### **Crimes In Progress**

1. Telephone University Police at 9-1-1. Be ready to give your name, location and description of the problem.
2. Do NOT attempt to apprehend or confront the suspects.
3. Be a good witness. Make a note of the suspect's appearance, details of the incident, weapons seen and vehicles involved. Remain calm.

##### **Hazardous Chemical**

1. Telephone University Police at 9-1-1. Give your name, location and description of the situation. If possible, identify the chemical involved and advise of any injuries or if a fire has started.
2. If you are outside a building, evacuate the area by moving upwind of the spill or radiation incident.
3. If you are inside and the incident occurred outside, evacuate only when instructed to by emergency personnel.
4. Close all windows and, if possible, turn off all ventilation equipment and fans.
5. Do NOT attempt to clean up a spill unless you are trained in such procedures.

##### **Bomb Threat**

1. Immediately call University Police at 9-1-1. If directed to evacuate, make note of anything unusual and report it after you have safely left the building.
2. Remain calm. Write down exact words of caller. Note time of call, voice (male or female, age, accent or background sounds), location of bomb and time it will explode.
3. Ask the caller, if possible, what type bomb, what it looks like, the reason for placing it and who is

claiming responsibility.

**Crime Statistics**

**Campus Crime Statistics 2006-2008  
Disciplinary Referrals 2006-2008  
Hate Crimes 2006-2008**

**Cal Poly Pomona University Crime Statistics  
Offenses Reported to University Police 2006-2008**

	On Campus			Residence Communities			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Manslaughter	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Sex Offenses Forcible												
Rape	0	0	1	0	0	1	NA	NA	NA	NA	NA	NA
Sodomy	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Sexual Assault w/ Object	0	1	0	0	1	0	NA	NA	NA	NA	NA	NA
Sexual Battery	0	1	3	0	0	2	NA	NA	NA	NA	NA	NA
Sex Offenses Non-Forcible												
Incest	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Statutory Rape	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Robbery	0	1	0	0	0	0	NA	NA	NA	NA	NA	NA
Aggravated Assault	1	0	2	0	0	1	NA	NA	NA	NA	NA	NA
Burglary	30	24	12	10	4	1	NA	NA	NA	NA	NA	NA
Vehicle Theft	52	29	14	2	3	1	NA	NA	NA	NA	NA	NA
Arson	0	1	0	0	1	0	NA	NA	NA	NA	NA	NA

**Special Category Arrests**

	On Campus-Total			Residence Communities			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Laws	5	8	5	1	2	0	NA	NA	NA	NA	NA	NA
Drug Violations	10	12	7	2	1	0	NA	NA	NA	NA	NA	NA
Weapons Possession	2	7	2	1	1	0	NA	NA	NA	NA	NA	NA

NA: Not Available

**General Notes:**

- On Campus is the total number of reports; Residence Communities, Public, Non-Campus are subsets.
- Vehicle thefts in Resident Communities occurred in designated resident parking lots.
- Statistics for Public Property and Non-Campus Property can not be obtained per required reporting criteria; therefore, reported as Not Available per the direction of the Department of Education. Statistics from the City of Pomona (by reporting district) and LA County Sheriff's Department available upon request.
- Offenses occurring in Public or Non-Campus Property where UPD filed/investigated the report are included in On Campus statistics.
- Statistics for Offenses/Special Category Arrests occurring on Public Property reports taken by UPD available by request.

**Cal Poly Pomona University Crime Statistics  
Offenses Reported to University Officials - Not University Police\* 2006-2008**

	On Campus			Residence Communities			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Manslaughter	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Sex Offenses Forcible												
Rape	1	2	0	1	2	0	NA	NA	NA	NA	NA	NA
Sodomy	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Sexual Assault w/ Object	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Sexual Battery	1	0	0	1	0	0	NA	NA	NA	NA	NA	NA
Sex Offenses Non-Forcible												
Incest	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Statutory Rape	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Robbery	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Aggravated Assault	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Burglary	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Vehicle Theft	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Arson	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA

**Special Category Offenses**

	On Campus-Total			Residence Communities			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2005	2006	2007
Liquor Laws	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Drug Violations	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA
Weapons Possession	0	0	0	0	0	0	NA	NA	NA	NA	NA	NA

\*As reported to Other Campus Security Authorities and/or anonymous/confidential reports  
 Note: 2008: (3) Rapes that occurred off campus were reported via confidential reporting (no police report filed); as they did not occur in any of the reporting locations they are not included in the above statistics

**Disciplinary Referrals 2006-2008 - Alleged offenses referred for Disciplinary Action, not arrested.**

	On Campus*			Residence Community			Public Property			Non-Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Laws	320	335	305	315	327	293	0	0	0	0	0	0
Drug Violations	51	103	49	46	85	41	0	1	0	0	0	0
Weapons	12	17	8	11	13	8	0	0	0	0	0	0

**HATE CRIMES 2006-2008**

**Hate Crimes 2008 – No Hate Crimes in Clery Reporting Categories**

*Note: (2) Vandalism- Ethnicity - occurred On Campus, not in Residence Communities.*

**Hate Crimes 2007 – No Hate Crimes in Clery Reporting Categories**

*Note: (2) Hate Crimes in category not required to report – Vandalism*

**Hate Crimes 2006 – No Hate Crimes in Clery Reporting Categories**

